

Pool of Questions for Seminar Evaluation

Name of lecturer:

Course title(s):

Please note:

All questions printed in black are automatically included in the questionnaire ("basic questionnaire").

Questions printed in grey are optional. Please tick the box next to those grey questions that you would like to include into the questionnaire.

You may also add your own supplementary questions. Please enter these questions into the respective text box on the last page of the form.

If you select or add additional questions, please limit yourself to a **maximum of 15 additional questions** to keep the questionnaire within a suitable length.

1. Seminar

1.1 Why do you attend the seminar? **(multiple answers possible)**

- | | |
|--|---|
| <input type="checkbox"/> interest in topic | <input type="checkbox"/> compulsory course |
| <input type="checkbox"/> preparation for examination | <input type="checkbox"/> reputation of lecturer |
| <input type="checkbox"/> suitable date | <input type="checkbox"/> no alternative available |
| <input type="checkbox"/> other reasons | |

1.2 How many classes of the seminar did you attend?

- | | | |
|--|---|--------------------------------------|
| <input type="checkbox"/> all | <input type="checkbox"/> all but one | <input type="checkbox"/> all but two |
| <input type="checkbox"/> all but three | <input type="checkbox"/> I missed more than three classes | |

1.2.1 Filter re 1.2, answers 2 to 5: Why did you miss classes? **(multiple answers possible)**

- | | |
|---|-------------------------------------|
| <input type="checkbox"/> self-study / e-learning | <input type="checkbox"/> employment |
| <input type="checkbox"/> overlap with other courses | <input type="checkbox"/> illness |
| <input type="checkbox"/> caregiving | <input type="checkbox"/> other |

1.3 I am interested in the seminar's topic.

I totally disagree I totally agree

1.4 The seminar's contents are comprehensible.

I totally disagree I totally agree

1.5 The teaching method supports my learning process.

I totally disagree I totally agree

1.6 The course structure is comprehensible.

I totally disagree I totally agree

1.7 It is evident that the seminar reflects the current state of research.

I totally disagree I totally agree

1.8 The seminar's learning outcomes are clear.

I totally disagree I totally agree

1.9 The seminar increases students' willingness to participate in discussions.

I totally disagree I totally agree

1.10 The use of media in the seminar is useful.

I totally disagree I totally agree

1.11 The teaching material provided contributes to understanding the subject matter.

I totally disagree I totally agree

1.12 The course type is suited to convey the contents.

I totally disagree I totally agree

1.13 Altogether, I am satisfied with the seminar.

I totally disagree I totally agree

2. The lecturer...

2.1 ... is always well prepared for the seminar.

I totally disagree I totally agree

2.2 ... explains the subject matter in a way that is easy to understand.

I totally disagree I totally agree

2.3 ... presents the subject matter illustratively.

I totally disagree I totally agree

2.4 ... uses examples to explain theoretical issues.

I totally disagree I totally agree

2.5 ... shows interest in the students' learning success.

I totally disagree I totally agree

2.6 ... has good time management.

I totally disagree I totally agree

2.7 ... sticks to the course schedule for the semester.

I totally disagree I totally agree

2.8 ... speaks clearly and audibly.

I totally disagree I totally agree

2.9 ... is responsive to questions and feedback from students.

I totally disagree I totally agree

2.10 ... is available outside of classes to answer questions.

I totally disagree I totally agree

2.11 ... encourages me to participate actively in class.

I totally disagree I totally agree

2.12 ... succeeds in arousing my interest in the seminar's subject matter.

I totally disagree I totally agree

2.13 ... creates a positive working and learning atmosphere.

I totally disagree I totally agree

2.14 ... offers good personal support.

I totally disagree I totally agree

2.15 ... offers good supervision for the written assignment.

I totally disagree I totally agree

2.16 ... supervises my work on the seminar assignment.

I totally disagree I totally agree

2.17 ... answers my e-mails quickly.

I totally disagree I totally agree

2.18 ... encourages me to work independently.

I totally disagree I totally agree

2.19 ... encourages me to contribute my own questions for the written assignment.

I totally disagree I totally agree

2.20 ... shows respect towards all students equally.

I totally disagree I totally agree

2.20.1 Filter re 2.20, answers 1 to 3: Please outline in which regard the lecturer does not show respect towards all students equally.

[free text]

2.21 ... shows understanding for different life situations which arise, e.g., from childcare, employment or disabilities.

I totally disagree I totally agree

2.22 Altogether, I am satisfied with the lecturer.

I totally disagree I totally agree

3. Through attending this seminar ...

3.1 ... I can describe important concepts/facts discussed in the seminar.

I totally disagree I totally agree

3.2 ... I can give an overview of the seminar's subject matter.

I totally disagree I totally agree

3.3 ... I can present complex facts discussed in the seminar illustratively.

I totally disagree I totally agree

3.4 ... I can analyse the topics discussed in the seminar with regard to their scope and limitations.

I totally disagree I totally agree

3.5 ... I can elaborate the discrepancies and similarities between the concepts discussed in the seminar (e.g. discrepancies between different methods or procedures).

I totally disagree I totally agree

3.6 ... I feel able to work on typical questions of the seminar's subject area.

I totally disagree I totally agree

3.7 ... I can better assess the quality of professional articles on the topic.

I totally disagree I totally agree

3.8 ... I can more effectively search for information.

I totally disagree I totally agree

3.9 ... I can more easily organise my work.

I totally disagree I totally agree

3.10 ... I have improved my work techniques.

I totally disagree I totally agree

3.11 ...I have improved my computer literacy.

I totally disagree I totally agree

3.12 ... I have expanded my language proficiency.

I totally disagree I totally agree

3.13 ... I can design more diversified presentations.

I totally disagree I totally agree

3.14 ... I can better structure my presentations.

I totally disagree I totally agree

3.15 ... I am better at orientating my presentations towards the audience.

I totally disagree I totally agree

3.16 ... I am well prepared to debate on the seminar's topics.

I totally disagree I totally agree

3.17 ... I can more easily express my own impressions/opinion.

I totally disagree I totally agree

3.18 ... it has become easier for me to ask for an explanation when something remains unclear to me.

I totally disagree I totally agree

3.19 ... I shape my statements more clearly.

I totally disagree I totally agree

3.20 ... I can more easily come straight to the point in my statements.

I totally disagree I totally agree

3.21 ... it has become easier for me to participate in the task allocation within a group.

I totally disagree I totally agree

3.22 ... I can more easily restrain myself with regard to my own suggestions.

I totally disagree I totally agree

3.23 ... I am better at supporting a positive working atmosphere within teams.

I totally disagree I totally agree

3.24 ... I am better at keeping agreements within a group.

I totally disagree I totally agree

3.25 Altogether, I am satisfied with my acquisition of skills in this seminar.

I totally disagree I totally agree

4. Studiability

4.1 How much time do you spend on preparations and follow-up of the seminar each week?

none up to 30 minutes 31 to 60 minutes
 61 to 90 minutes 91 to 120 minutes more than 120 minutes

4.2 Does the seminar overlap with other compulsory courses?

yes no

4.3 The volume of the seminar's contents is...

too low just right too high

4.4 The amount of work involved in the seminar is ...

too low just right too high

4.5 The pace at which the seminar's contents are discussed is...

too low just right too high

4.6 The seminar's level of difficulty is...

too low just right too high

4.7 The examination requirements have been made clear.

I totally disagree I totally agree

4.8 The teaching material provided facilitates studying for the examination.

I totally disagree I totally agree

4.9 The seminar is a suitable preparation for the examination.

I totally disagree I totally agree

5. Supplemental offerings/tutorials

5.1 Are you aware of the supplemental offering (e.g. tutorials, e-learning) that accompanies the seminar?

yes no

5.1.1 Filter re 5.1, answer 1: The supplemental offering is helpful for me to achieve the seminar's learning objectives.

I totally disagree I totally agree

5.1.2 Filter re 5.1, answer 1: The supplemental offering is helpful for my exam preparations.

I totally disagree I totally agree

5.1.3 Filter re 5.1, answer 1: Altogether, I evaluate the supplemental offering as good.

I totally disagree I totally agree

5.1.4 Filter re 5.1, answer 1: What do you like about the supplemental offering? What should be kept?

[free text]

5.1.5 Filter re 5.1, answer 1: What do you dislike about the supplemental offering? What should be changed?

[free text]

5.1.6 Filter re 5.1, answer 2: A supplemental offering accompanying the seminar would be helpful.

I totally disagree I totally agree

6. Fellow students

6.1 The working atmosphere among students is good.

I totally disagree I totally agree

6.2 My fellow students' seminar contributions are of high quality.

I totally disagree I totally agree

6.3 My fellow students' presentations are of high quality.

I totally disagree I totally agree

6.4 The cooperation with my fellow students works well.

I totally disagree I totally agree

7. General conditions

7.1 The number of students for this course type is...

too low just right too high

7.2 The lecture hall is...

too small just right too big

7.3 The lecture hall is easy to reach.

I totally disagree I totally agree

7.4 The seminar's timetable is convenient for me.

I totally disagree I totally agree

8. Would you like to share any further comments?

Please remain respectful in your response and avoid mentioning neutral third parties by name. Your comments will be shared with the lecturer in anonymised form.

8.1 What do you like about this seminar? What should be kept?

[free text]

8.2 What do you dislike about this seminar? What should be changed and how?

[free text]

9. Statistics *Please only choose these questions, if your course has at least 30 participants.*

9.1 Which degree are you currently pursuing?

- Bachelor (one subject) Bachelor (two subjects)
 Master Ecclesiastical Examination
 State Examination for Primary Teaching (Grundschule)
 State examination for Secondary Teaching (Hauptschule/Mittelschule)
 State examination for Secondary Teaching (Realschule)
 State examination for Secondary Teaching (Gymnasium)
 other degree

9.2 As part of which degree programme/subject do you attend this seminar?

[free text]

9.3 Which semester of your degree programme are you currently in?

9.3.1 Answer options Bachelor

- 1 2 3 4 5 6
 7 8 9+

9.3.2 Answer options Master

- 1 2 3 4 5 6+

9.3.3 Answer options teacher's training

- 1 2 3 4 5 6
 7 8 9 10 11 12+

9.4 What did you do before enrolling in your current degree programme?

- school
 other degree programme
 vocational training
 employment
 caregiving (e.g. children, elderly)

other

9.4.1 Filter re 8.4, answer 2: Do you already have a university degree?

yes

no

10. Supplementary questions

*If you wish to add supplementary questions to the questionnaire, please enter them here.
Please note: To indicate the position of each question within the questionnaire, please refer to the number of the preceding question.*